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1

FIRST WORD IN A SENTENCE

Each letter in the alphabet has two forms, capital and lowercase.

CAPITAL LETTERS:

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

LOWERCASE LETTERS:

a b c d e f g h i j k l m n o p q r s t u v w x y z

a b c d e f g h i j k l m n o p q r s t u v w x y z

Begin the first word in every sentence with a capital letter.

A

If the sentence is capitalized correctly, write **correct** on the line.

If you find an error, rewrite the sentence correctly.

1. the appearance of the sky can change very quickly.

2. Storm clouds can rapidly turn the sky dark.

3. big fluffy clouds remind me of pillows.

4. once I saw a cloud that looked like a waterfall.

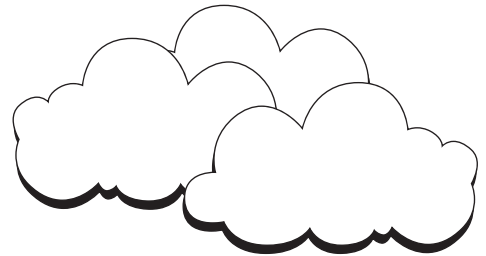
5. Yesterday the sunset was especially beautiful.



TROUBLESHOOTER

How do you show that a lowercase letter should be capitalized? A proofreader draws three lines under it, like this:

there are about ten different kinds of clouds.



Circle the word that correctly completes each sentence. Write it on the line.

1. (Clouds / clouds) _____ that are wispy, curly, or stringy are called cirrus clouds.
2. (If / if) _____ a cloud is layered and flat on the bottom, it is called a stratus cloud.
3. (Cumulus / cumulus) _____ clouds look lumpy, puffy, or heaped.
4. (Usually / usually) _____, cirrus clouds mean that fair weather is ahead.
5. (Gray / gray) _____ layers of stratus clouds can stretch across the entire sky.



First mark the errors. Then rewrite the paragraph correctly.

we usually think of rainwater as clear and pure. the truth is that each raindrop forms around a tiny impurity. it might be a speck of salt from the ocean or a tiny grain of sand. other possibilities include meteor dust or bits of air pollution. raindrops form around each speck.

2

FIRST WORD IN A DIRECT QUOTATION

Begin the first word in a direct quotation with a capital letter. If the quotation is divided, do *not* begin the second part with a capital letter unless the second part is a new sentence.

EXAMPLES: Kalika said, "Let's take a nature hike today."
 "The skyline trail," said Pancho, "is very scenic."
 "Let's go," Kalika said. "The weather's perfect!"

A

**Circle the word that correctly completes each sentence.
 Then write it on the line.**

1. "Did you know," asked Jerome, ("That / "that) _____
 Thomas Edison is sometimes called the world's greatest inventor?"
2. Ellen answered, ("Yes / "yes) _____, I did."
3. "In fact," Ellen continued, ("He / "he) _____ patented
 1,093 inventions in 60 years."
4. Jerome said, ("No / "no) _____ other person ever
 invented so many things."
5. "I read," Jerome went on, ("About / "about) _____
 his work habits."
6. Ellen commented, ("When / "when) _____ he was
 working, he would take only short naps."
7. Jerome asked, ("Wouldn't / "wouldn't) _____ you think
 he'd rather have a good night's sleep?"

B

**Find the word in the box that correctly completes each sentence.
 Then write it on the line.**

Is / is

There / there

What / what

1. "Genius," said Edison, "_____ one percent inspiration
 and 99 percent perspiration."
2. He also said, "_____ is no substitute for hard work."